

MOST IMMEDIATE

**No. 1/50/2/2022- Cab
Government of India (Bharat Sarkar)
Cabinet Secretariat (Mantrimandal Sachivalaya)
Rashtrapati Bhawan**

New Delhi, the 2nd May, 2023

OFFICE MEMORANDUM

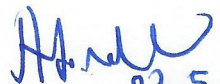
Subject: Preparation/Submission of Notes for Cabinet/ Cabinet Committees – consultation with Empowered Technology Group – reiteration of instructions reg.

The undersigned is directed to refer to Cabinet Secretariat, O/o PSA Order no. Prn.SA/Adv./DCNTG/42/2019 dated 28.02.2020 constituting an Empowered Technology Group (ETG). Vide Cabinet Secretariat O.Ms. dated 29.02.2020, 18.08.2020 and 08.12.2022, it was stipulated that proposals in excess of Rs. 500 crore for procurement of technology/ technology products and R&D be placed for consideration of the ETG. It was also stipulated that a separate paragraph be inserted on the Technology Implications of the proposal in the main body of the Cabinet/ Cabinet Committee Notes. The aforementioned instructions are available on this Secretariat's website www.cabsec.gov.in.

2. It has been observed that, in spite of clear instructions on the subject, some Ministries/ Departments are not referring Cabinet/ Cabinet Committee proposals having intrinsic 'Technology Implications' to ETG. It has also been decided that, in order to facilitate the process of ETG consultation, Ministries/ Departments shall henceforth furnish the proposals to ETG in the proforma, enclosed at **Annex**.

3. Ministries/ Departments are requested to ensure compliance of these instructions.

Encl: a/a.

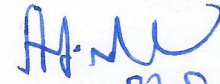

02.5.2023
(Ashutosh Jindal)
Additional Secretary
Tele: 2301 2697

All Secretaries to the Government of India (as per list)

Copy forwarded to Chairperson and Members of the Empowered Technology Group.


02.5.2023
(Ashutosh Jindal)

Copy also forwarded to Scientific Secretary, O/o Principal Scientific Adviser to the Government of India.


02.5.2023
(Ashutosh Jindal)

Self-Appraisal Form for Submission of Notes to Empowered Technology Group

- ✓ Section A is Mandatory for all proposals.
- ✓ In addition to Section A, Section B to be filled for all Technology Procurement proposals.
- ✓ In addition to Section A, Section C to be filled for all R&D proposals.
- ✓ In addition to Section A, Section B and Section C to be filled for all proposals where R&D also involves Technology Development.

No.	Item	Description	Explanatory remarks
Section A: Mandatory for All Proposals (Tech. Procurement/ R&D proposals/ Policy/Programmes/Missions/ Agreements)			
1.	Basic purpose of the proposal		
2.	a) Is there any specific scientific /technological requirement of the proposal? If yes, please provide details thereof. b) Is basic R&D a part of the proposal? If yes, please provide details thereof.		
3.	Capacity: a) Availability of skilled manpower for the proposal b) Capacity Building Component of the proposal		
4.	Monitoring: Technical monitoring and evaluation plan for the proposal.		
5.	Impact of the proposal in terms of the following: a) Import Substitution b) Indigenous Manufacturing c) Export Promotion		
6.	Please provide details of complementary documents prepared if any (such as strategy document/ action plans/ guidelines etc.		
Section B: Technology Proposals (Mandatory for technology procurement proposals)			
1.	Mention the specifics of: a) Availability of Technology /or its subsystems within India b) Indigenous content in the technology (in terms of cost and components) c) Critical technologies being imported, if any. d) Is there any technology transfer involved? If yes: i. Availability of material supply chain ii. Production capabilities in the country		

	e) Involvement of industry and start-ups		
2.	Global Benchmarking: a) Whether the technology being procured is the latest in its field? b) If not, justifications for the current technology procurement		
3.	Obsolescence: a) Estimated Technology Obsolescence Period b) Plans for replacement / upgradation of obsolete/outdated technologies with latest ones.		
Section C: R&D Proposals (Mandatory for R&D proposals)			
1.	Basic purpose of the research proposal and potential usage of research outcomes.		
2.	a) Are similar initiatives/research projects/programs being run by other organisations? b) If so, how the present proposal is different. c) How collaborations and synergies between similar programs will be attained.		
3.	a) Indigenous content (in terms of cost and components) b) Plans for further indigenisation		
4.	Global Benchmarking: a) Whether the technology being developed is the latest in its field? b) If not, justifications for developing proposed tech.		
5.	Technology Commercialization Plans: c) Commercialisation plans of developed technologies/ Products. d) Availability of material supply chain in the country e) Development of production capability f) Involvement of industry and start-ups g) Involvement of academia and individual innovators		
