

**F.No.Prn.SA/02(05)/2020-Admn.
Cabinet Secretariat
Office of the Principal Scientific Adviser
to the Government of India**

311, Vigyan Bhawan Annexe,
Maulana Azad Road,
New Delhi-110011.
Dated March 13, 2020

VACANCY CIRCULAR

Subject: Recruitment of (i) Officer on Special Duty (OSD) and (ii) Chief Technology Officer (CTO) on contract basis in the Office of Principal Scientific Adviser to the Government of India.

Office of the Principal Scientific Adviser to the Government of India functions, *inter-alia*, as the Secretariat to the Prime Minister's Science Technology and Innovation Advisory Council (PM-STIAC). Further, this Office has now been mandated to service the Empowered Technology Group (ETG). This office is looking for technical manpower on short- term contract basis for a maximum period of three years, subject to satisfactory annual performance review. The details of the posts are as under:-

S.No.	Name of post	Number of posts	Remuneration
1.	Officer on Special Duty (OSD)	One	Rs.2,50,000/- per month (Fixed)
2.	Chief Technology Officer (CTO)	One	Rs.2,50,000/- per month (Fixed)

*Officers appointed on short term contract basis would not be entitled for allowances like House Rent Allowance(HRA), Dearness Allowance(DA), Transportation Allowance(TA), Honorarium etc. Leave rules applicable to a regular Government employee will not be applicable to a contractual appointee. However, a contractual appointee will be entitled to 8 days leave *on pro-rata* basis in a calendar year. He/She shall be entitled to undertake domestic/international travel for official work in the entitled class with the approval of Competent Authority and as per the extant rules and procedures of the Government of India.

2. Essential/Desirable Educational Qualification and Service Experience:

For Officer on Special Duty (OSD)	Chief Technology Officer (CTO)
<u>Essential Academic Qualification:</u> Doctorate Degree in Natural Sciences or Agricultural Sciences.	<u>Essential Academic Qualification:</u> Master's Degree in Natural Sciences or Agricultural Sciences or Bachelor's Degree in Engineering or Technology or Medicine.



<p><u>Experience:</u> (a) Essential : 10(Ten) years in areas such as design and implementation of Technology Development Programmes, Technology Innovation Initiatives or R& D Programmes with Government Departments/Institutes/Agencies.</p> <p>(b) Desirable: Professional experience in managing start-ups.</p>	<p><u>Experience:</u> (a) Essential : 10 (Ten) years in areas such as design and implementation of technology development programmes, technology innovation initiatives or R&D programmes with Government Departments/Institutes/agencies.</p> <p>(b) Desirable: Professional experience in entrepreneurship development and incubating start-ups.</p>
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3. **UpperAge Limit: 50 years (for both positions)**

4. **Period of contract (for both positions) :**

Initially for a period of 1 year from the date of engagement, extendable by another 2 years, subject to satisfactory annual performance review.

5. **Crucial Dates (for both positions) :**

The crucial date for determining the eligibility will be the date of this Vacancy Circular. Crucial date for receipt of application in the office of PSA is **28 days** from the date of this Vacancy Circular.

The applications are to be addressed to Head of Department, Office of PSA, Room No. 327, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi-110011.

6. **Job Description:**

Officer on Special Duty (OSD)	As per Annexure -I
Chief Technology Officer (CTO)	As per Annexure - II

7. **Mode of Application:**

Applicant shall apply in the prescribed form at Annexure-III along with supporting documents related to Educational qualification, Experience etc. by post.

The application can also be personally handed over at the Reception of Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi-110011 on any working day between 9.00 am and 5.30 pm.

8. The selected candidate shall not be allowed to hold any other position, with any private company or any Govt. organization, while holding the said position.

9. Screening / Selection Committee:

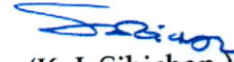
All the applications will be scrutinized by a Screening / Selection Committee constituted for the purpose.

Selection shall be made after holding a personal talk with the shortlisted candidates to assess their suitability for the posts.

10. Power to relax:

Where the competent authority is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these guidelines with respect to any class or category of persons,

NB: Incomplete applications or applications without the supporting documents or Advance applications or applications received after the last date will be summarily rejected. No communication will be made/ entertained in this regard.


(K. J. Sibichan)

Deputy Secretary to the Government of India
Tel. No.23022091/23022010

To

1. Senior Adviser, Office of PSA.
(For arranging to upload the vacancy circular in the website of the Office of PSA to Govt. of India, please)
2. Staff Officer to PSA
3. Sr. PPS to Scientific Secretary
4. PPS to HoD